



CABA Information Council (CIC)
Draft Meeting Minutes
Tuesday, June 29, 2021 via Webinar

CIC Chair, Ken Wacks (Ken Wacks Associates)

Present:

CABA, Greg Walker

CABA, Marta Klopotowska

Carbon Café Consulting, David Ainslie

Centennial College, Predrag Pesikan

Dasny, Art Ware

Ken Wacks Associates, Ken Wacks

Ricardo Laguna & Associates, Ricardo Laguna

Sustainable Resources Management Inc., David Katz

1. Agenda – Ken Wacks (Ken Wacks Associates)

Ken Wacks (Ken Wacks Associates) outlined the agenda.

2. Welcome and Introduction – Ken Wacks (Ken Wacks Associates)

Ken Wacks (Ken Wacks Associates) welcomed and thanked everyone for joining the meeting and took attendance. Ken outlined the role of the CIC.

3. Review of Terms of Reference – Ken Wacks (Ken Wacks Associates)

Ken Wacks (Ken Wacks Associates) reviewed and outlined the Terms of Reference. No changes were made.

4. Review of Updated CIC Reviewer Checklist – Ken Wacks (Ken Wacks Associates) and Greg Walker (CABA)

Ken Wacks (Ken Wacks Associates) reviewed the CIC Reviewer Checklist. There was discussion regarding CIC requirements. Non CABA members are welcome to join the CIC and a minimum of 5 reviews are required per annum for each CIC member.

5. Recognition for CIC Members – Marta Klopotoska (CABA)

Marta Klopotoska (CABA) gave recognition to the top three members who have reviewed the most reports in the last 6 months. David Ainslie was the top reviewer with 50 reports reviewed in the last 6 months. David Katz and Predrag Pesikan were in second and third with 30 and 29 reports, respectively, reviewed in the last 6 months. 142 reports have been added to the CABA Member Library in 2021. Marta also thanked the CIC members, on the call, for their contribution to the CABA library.

6. List of Available Reports for Review – Marta Klopotoska (CABA)

Marta Klopotoska (CABA) highlighted that there are approximately 30-50 new reports to be added to the list of available reports, with priority given to any inactive reviewers. A reminder will be sent in the coming days requesting any and all inactive reviewers to submit their 5 reviews before year end.

7. Adjournment – Ken Wacks (Ken Wacks Associates)

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CABA CIC meetings are open to CABA CIC members and everyone is encouraged to participate. More info on the CIC, participants, terms of reference, and CABA Libraries can be found at: www.caba.org/caba/Councils.

Regards,

Marta Klopotoska
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